

Important Dates:

January 1st- Closed (Happy New Year!)
January 20th – CLOSED (Martin Luther King Jr Day)



Revised Pick Up Policy

We are starting the new year off with a new policy. Our operating hours are between 6:30am-6:30pm. Moving forward, we are asking all families to pick their child/children up no later than 6:20 to allow time to gather all your child's belongings and exit the building no later than 6:30pm. We understand there may be times that children may be picked up later due to weather, traffic, or unforeseen circumstances. In those situations, please call us to let us know you will be picking up past 6:20 so that we can make adjustments with our scheduling. Thank you for your help and understanding.

**POLICY
UPDATES**



Communication from Chesterbrook Academy

If you don't already have our Links2home app please download it to get all our communication alerts. Every family gets two accounts one for each guardian. Please let us know if you are having issues with your account.



Spirit Days

January 3rd – Snowflake day
January 10th - Wear Blue Day
January 17th – Pajama Day
January 24th – Disney Day
January 31st - Jersey Day



End of The Year Statements

End of the year statements can be accessed through ALMA. Please let us know if you need help accessing your account.

Tax ID: 22-2465204

1. go to nlci803.getalma.com
2. Log in using your google account or by inputting your username
3. If on mobile view on the bottom left you will see a green circle with your initials click that
If on a desktop on the left-hand side click "account".
4. The last option will say "Statements"
5. The bottom portion will read Yearly Tax statement and you can select the year on the drop down
6. Click "Get Yearly Statement"



Birthday Celebrations/Holiday Parties

A few reminders about holiday and birthday celebrations. As much as we love homemade treats, we ask that families please refrain from bringing anything that is homemade. Food items that are store bought need to nut free and not processed in a facility that contains nuts.



Winter Weather

The winter season is here. Please be sure to dress your child accordingly, including hats and mittens. Also, be sure that your child has extra clothes available in their cubby for the winter weather (this is a great time to check sizes too).



Scholastic Book Fair

We will be hosting our yearly Scholastic Book Fair Monday February 3rd – Friday February 7th



Meals

Breakfast is served at 8:00am. If you would like breakfast to be provided, please have your child here no later than 8:20. Breakfast ends at 8:30am. Ending breakfast at 8:30 am allows morning activities to begin.



If your child is joining us for lunch but is arriving late, please notify teachers so we can make sure we have lunch for them.

Contact List

Heather Hyland
Principal

Heather.hyland@chesterbrookacademy.com

Perla Garcia
Assistant Principal

Perla.garcia-Chavarria@chesterbrookacademy.com



Snow Closures/Delayed Opening

We do not follow FCPS on snow closures or delays. If we have a closure/delay, we will notify you through Tadpoles.

